



Republic of the Philippines
Province of Isabela
MUNICIPALITY OF PALANAN

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 06
Series of 2019

AN ORDER ORGANIZING THE SEAL OF GOOD LOCAL GOVERNANCE (SGLG) TEAM FOR THE PREPARATION, ASSESSMENT AND VALIDATION OF REQUIREMENTS FOR THE 2019 SGLG ASSESSMENT OF THE MUNICIPALITY OF PALANAN, ISABELA

WHEREAS, the Department of the Interior and Local Government issued a Memorandum Circular 2019-044 dated March 15, 2019 entitled, "2019 SEAL OF GOOD LOCAL GOVERNANCE: PAGKILALA SA KATAPATAN AT KAHUSAYAN NG PAMAHALAANG LOKAL";

WHEREAS, the SGLG puts premium to integrity and good performance as it seeks to institutionalize the continuity of local governance reforms and development;

WHEREAS, it is the duty of the different offices of the Local Government Unit of Palanan to assist the Local Chief Executive to scale-up its good governance in promoting transparency and accountability in the delivery of services that are responsive to the people's needs;

WHEREAS, there is a need to organize a team which shall oversee the implementation of the 2019 SGLG assessment, ensure more effective coordination and active participation of the different department heads of the LGU offices as well as that of national government agencies;

NOW THEREFORE, I, ELIZABETH B. OCHOA, Municipal Mayor of Palanan, Isabela, by virtue of the powers vested in me by law, do hereby organize a Seal of Good Local Governance (SGLG) Team for the preparation, assessment and validation of requirements for the 2019 SGLG within the prescribed period, to wit:

SECTION 1. COMPOSITION. The SGLG Team shall be composed of the following:

Chairperson : **ENGR. MELITO C. CASASOLA, JR.**
MPDC

Members : **MS. RUBY ROSE ANGELIE G. BACCAY**, OIC-MLGOO
MR. RONNIE D. ALVAREZ, Municipal Accountant
MR. JAMES T. BERNARDO, OIC- Municipal Treasurer
MR. JOSE MARIE G. MONTECLARO, OIC-MAO/ MDRRMO Designate
MR. FELINO P. BERNARDO, Asst. Mun. HRMO
MS. ELMA O. GONZALES, MSWDO
MRS. BENEDICTA B. VELASCO, DepEd District Supervisor
DR. CLARISH GEI L. ATIENZA, OIC-MHO/DTTB
ENGR. MELVIN D. CAUILAN, Municipal Engineer
PSI RONALD A. CABAN, Acting COP, Palanan PNP
MS. NELIA A. PLATA, Secretary to the SB
MR. ALBERTO M. GONZALES, OIC-MENRO
MS. MYROSE B. ALVAREZ, Municipal Tourism Officer
MR. RANDY V. PARAS, Supply Officer III
MS. GENEVIE C. CHAVEZ, OIC-MBO/ BPLO
MR. FLORITO D. BERNARDO, FDP Focal Person

SECTION 2. FUNCTIONS. The 2019 SGLG Team shall have the following functions:

1. Shall implement the 2019 SGLG Assessment within the prescribed period;
2. Shall provide the SGLG Secretariat with the minimum requirements prescribed by the DILG Memorandum Circular;
3. Shall establish and maintain a SGLG Data Bank; and
4. Shall attend to similar tasks and responsibilities as may be necessary and appropriate.

SECTION 3. SECRETARIAT.

The Secretariat shall have the following functions:


1. Shall be responsible for the distribution of data/ certified forms and the collection thereof and other required documents or documentations;
2. Shall undertake liaison and coordination with the concerned offices of both national and local offices/ agencies; and
3. Shall provide and such other assistance as may be required in the discharge of its functions.

The Secretariat shall be composed of the following:

MS. KATYA MIKAYLA C. REALUBIT, Administrative Staff
MR. FLORITO D. BERNARDO, Information Systems Analyst II
MS. FLORDELIZA D. DONATO, Admin. Aide I
MS. JANET M. DONATO, Admin. Aide I

SECTION 4. EFFECTIVITY. This Order shall take effect immediately and copies hereof shall be furnished to all concerned for their information and reference.

DONE this 3rd day of April 2019 at Palanan, Isabela.


ELIZABETH B. OCHOA
Municipal Mayor