



Republic of the Philippines
Province of Isabela
MUNICIPALITY OF PALANAN

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 08
Series of 2019

AN ORDER CREATING THE BUSINESS PERMIT AND LICENSING SYSTEM (BPLS) TECHNICAL WORKING GROUP (TWG), AND PROVIDING FOR ITS COMPOSITION AND FUNCTIONS

WHEREAS, Joint DILG, DTI AND DICT Memorandum Circular No.1, Series of 2016 set the revised guidelines in implementing the standards in processing business permits and licenses in all cities and municipalities;

WHEREAS, there is a need to create a Technical Working Group to oversee the implementation of the streamlined BPLS and ensure that the prescribed standards follow the BPLS national standards;

NOW THEREFORE, I, ELIZABETH B. OCHOA, Municipal Mayor of Palanan, Isabela, by virtue of the powers vested in me by law, do hereby order the creation of BPLS TWG in Palanan, Isabela, and providing for its composition and functions;

SECTION 1. COMPOSITION. The BPLS Technical Working Group shall be composed of the following:

Chairperson : **ELIZABETH B. OCHOA**
Municipal Mayor

Vice Chair : **MS. GENEVIE C. CHAVEZ**
Business Processing and Licensing Officer Designate

Members : **MR. GABRIEL A. BAUTISTA**
OIC- Municipal Treasurer

ENGR. MELITO C. CASASOLA, JR.
Municipal Planning and Development Coordinator/ Local Economic and Investment Promotion Officer Designate

ENGR. MELVIN D. CAULAN
Municipal Engineer/ Building Official

MR. ALBERTO M. GONZALES
EMS II/ OIC-Municipal Environment and Natural Resources Officer

MS. CHARIVEL C. MANZANO
Rural Sanitary Inspector III

SFOI JEREMIAS G. CORPUZ
Bureau of Fire Protection

SECTION 2. FUNCTIONS OF THE BUSINESS PROCESSING AND LICENSING SYSTEM (BPLS) TECHNICAL WORKING GROUP. The BPLS TWG shall oversee the implementation of the streamlined BPLS and perform the following functions:

- a. Prepare and implement the necessary orders and directives relative to the streamlined BPLS;
- b. Continuously monitor and evaluate the streamlined Business Processing and Licensing System to ensure its efficiency and effectivity;
- c. Ensure participation of the LGU in all BPLS Reform Activities that are initiated by the Department of Interior and Local Government (DILG) and Department of Trade and Industry (DTI);
- d. Provide the enabling environment for BPLS reforms, namely, the legal framework, the budget and logistical support necessary in instituting BPLS reform standards;
- e. Perform other functions as may be necessary to accomplish the objectives of this order.

SECTION 3. REPEALING CLAUSE. All orders, issuances and memoranda issued inconsistent herewith are deemed superseded, cancelled and/ or revoked.

SECTION 4. EFFECTIVITY. This Order shall take effect immediately and copies hereof shall be furnished to all concerned for their information and reference.

DONE this 23rd day of April 2019 in Palanan, Isabela.


ELIZABETH B. OCHOA
Municipal Mayor