



Republic of the Philippines
Province of Isabela
MUNICIPALITY OF PALANAN

Office of the Municipal Mayor

EXECUTIVE ORDER NO. 18
Series of 2019

AN ORDER CREATING THE OVERSIGHT COMMITTEE ON THE REVISION OF FEES AND CHARGES IN THE MUNICIPALITY OF PALANAN

WHEREAS, the Department of Interior and Local Government and Department of Finance issued Joint Memorandum Circular No. 2019-01 dated May 17, 2019, "Guidelines for the Review, Adjustment, Setting and/or Adoption of Reasonable Regulatory Fees and Charges of Local Government Units";

WHEREAS, the DILG and DOF Joint Memorandum Circular was issued for the guidance of LGUs to ensure uniform procedure in setting reasonable fees and charges as provided for by the provisions of Republic Act (RA) No 7160, otherwise known as the Local Government Code (LGC) of 1991 and in order to set a balance between recovering the cost of services and the ease of doing business in compliance with RA No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery (EODB EGSD) Act of 2018.

WHEREAS, Section 6.4 of the aforementioned issuance prescribes the creation of an Oversight Committee on the Revision of Fees and Charges with their functions and responsibilities;

NOW THEREFORE, I, ELIZABETH B. OCHOA, Municipal Mayor, Palanan, Isabela, by virtue of the powers vested in me by law, do hereby order Creation of an Oversight Committee on the Revision of Fees and Charges and specifying their functions and responsibilities:

SECTION I. COMPOSITION.

Chairperson: **HON. ELIZABETH B. OCHOA**
Municipal Mayor

Co-Chairperson: **MR. GABRIEL A. BAUTISTA**
Acting Municipal Treasurer


Members : **MR. JAMES T. BERNARDO**, Municipal Budget Officer
ENGR. MELITO C. CASASOLA, JR., MPDC
MR. RONNIE D. ALVAREZ, Municipal Accountant
MS. NELIA A. PLATA, Secretary to the Sanggunian
HON. ANGELINA A. BERNARDO, LNB President/ Punong Barangay
HEAD OF ORGANIZATIONAL UNIT OF THE OFFICE IN-CHARGE OF THE SERVICE OR THE TYPE OF FEES AND CHARGES BEING REVIEWED

SECTION II. FUNCTIONS AND RESPONSIBILITIES. The Committee on Revision of Fees and Charges shall have the following functions and responsibilities:

- (1) Ensure that the guiding principles as prescribed under the LGC and DILG-DOF Joint MC 2019-01 dated May 17, 2019;
- (2) Review the rationale for fees and user charges imposed by the LGU and methodology for determination of the fee schedule or rates;
- (3) Gather data on the cost of delivering regulatory, service fees and charges, in order to compute the appropriate rates that will recover the cost, using the LFC Toolkit; and
- (4) Submit to the LCE and the sanggunian concerned the recommended proposed local revenue ordinance including a program of action to institute reforms;

SECTION III. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE this 2nd day of August 2019 at Palanan, Isabela.


ELIZABETH B. OCHOA
Municipal Mayor