



Republic of the Philippines
Province of Isabela
MUNICIPALITY OF PALANAN

Office of the Municipal Mayor

EXECUTIVE ORDER NO. 03

Series of 2022

AN ORDER REORGANIZING THE MUNICIPAL HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) OF THE MUNICIPALITY OF PALANAN, ISABELA

WHEREAS, Section 9, Rule IV of the Rules Implementing Book V of EO 292 provides "to ensure objectivity in promotion, a Selection/ Promotion Board shall be established in every department or agency which shall be responsible for the adaption of a formal screening procedure and formulation of criteria for the evaluation of candidates for promotion";

WHEREAS, the Civil Service Commission thru CSC Resolution No 1701009 dated June 16, 2017, adopted and promulgated the 2017 Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA) to govern the preparation, submission of, and actions to be taken on appointments and other human resource movements in the Philippine government;

WHEREAS, to ensure that provisions of the said policy are in accordance with other administrative issuances and pertinent laws, and to respond to the changing needs in human resource management, the Commission, pursuant to CSC Resolution No. 1800692 dated July 3, 2018, approved the amendments and additional provisions to the 2017 ORAOHRA;

WHEREAS, Item 12, Section 7, Rule III of afore-cited CSC Resolution No. 1800692 prescribes that all appointees should be screened and evaluated by the Human Resource Merit Promotion and Selection Board (HRMPSB);

WHEREAS, the HRMPSB shall ensure and promote the Constitutional mandate that appointments in the Civil Service shall be made only according to merit and fitness;

WHEREAS, the HRMPSB shall assist the Appointing Authority in the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Agency Merit Selection Plan;

NOW, THEREFORE, I, ANGELO A. BERNARDO, Municipal Mayor of Palanan, Isabela, by virtue of the powers vested in me by law, do hereby order the reorganize the Human Resource Merit Promotion and Selection Board (HRMPSB) of the Municipality of Palanan, Isabela, to wit:

SECTION 1. COMPOSITION. The HRMPSB shall be composed of the following:

For FIRST and SECOND Level Positions

Chairperson: a.1. **HON. ANGELO A. BERNARDO**
Local Chief Executive or his authorized
Representative: **HON. ANGELINA A. BERNARDO**

a.2 HON. ELIZABETH B. OCHOA

Municipal Vice Mayor or her Representative:

MS. NELIA A. PLATA, Secretary to the Sanggunian
if the vacant position is in the Sanggunian

Members:

b. Head of organizational unit where vacancy exists, or his/her designated alternate

c. Human Resource Management Officer:

MR. FELINO P. BERNARDO

Municipal HRMO

d. Two (2) Regular and Alternate Representatives of the Rank-and-File Career Employees, from the First and Second Level

For the FIRST LEVEL representatives:

Regular Member: **TESSIE T. PAGUIGAN**, DCW III

Alternate Member: **CHARIVEL C. MANZANO**, RSI III

For the SECOND LEVEL representatives:

Regular Member: **GENALYN V. BERNARDO**, Nurse III

Alternate Member: **ENGR. RANDY A. CAUILAN**, PDO III

For EXECUTIVE/MANAGERIAL Positions

Chairperson:

a.1. The Local Chief Executive or his authorized representative

a.2 Municipal Vice Mayor or her representative,
if the vacant position is in the Sanggunian

Members:

b. Human Resource Management Officer:

MR. FELINO P. BERNARDO

Municipal HRMO

c. Selected Department Head:

Regular Member: **ENGR. MELITO C. CASASOLA, JR.**, MPDC

Alternate Member: **DR. ALBERTO M. GONZALES**, MENRO

SECTION 2. REPEALING CLAUSE. All other orders, and issuance or parts thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 3. EFFECTIVITY. This order shall take effect immediately and let copies of this Order be furnished to all concerned for their information and guidance.

DONE this 1st day of September 2022 in the Municipality of Palanan, Isabela.


ANGELO A. BERNARDO
Municipal Mayor